

## Time allocation: 1 minute

This is the first main role in a meeting, and provides members and guests an opportunity to connect with the Club Mission. It is advised that you print the Club Mission and place it on the lectern to use if needed. Remember, with all speeches – even if you are relying on notes, your focus is to be on the audience. Therefore (if using notes), glance at the notes but speak to your audience. Use a nice clear voice, make eye contact and enjoy this role!

Being in an online environment, we can see when you are reading from the screen and this is distracting. Please PRINT the club mission and use it as notes like you normally would, looking directly into the camera to 'make eye contact' with the audience.

This is a mini-speech. You can start your assignment by explaining the purpose of the club mission. For example, you might say something like (in your own words):

"Fellow Toastmasters and Guests – Toastmasters is an international organisation with thousands of members guided by the same mission and values. It is important to know and remember that Toastmasters is bigger than just our club and even bigger than Australia. For our members and guests, let's remember the Mission of our Toastmasters Club" – and then read both the Club Mission and the Values.

## **Club Mission**

We provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal-growth.

Our values are Respect – Integrity – Service and Excellence.

When you have completed the reading, you will hand back to the chairperson. You can say something like "This concludes my assignment", "Back to you Mr/Madam Chairperson", or something similar.